

BOILER AND DOMESTIC HOT WATER HEATER TUNE-UP CHECKLIST

Valid Jan. 1, 2024 - Dec. 31, 2024

If you are applying for a boiler tune-up rebate, please complete this checklist and submit it with your completed and signed Prescriptive Rebate Program application. Customers are eligible for a space heating boiler, multi-family domestic hot water boiler, and furnace tune-up rebate once every 36 months. Customers are eligible for a process boiler tune-up rebate once every 24 months. Customers with a maintenance contract addressing boiler tune-ups are not eligible for this rebate.

Contractor/Equipment Information

Contractor Name:		Technician:	
Annual Operating Hours:		Boiler Make:	
Boiler Model Number:		Boiler Serial Number:	
Boiler Input (MBH):		Boiler Location:	
Burner Model Number:		Burner Serial Number:	
Boiler Type:	<input type="checkbox"/> Hot Water <input type="checkbox"/> Low-Pressure Steam <input type="checkbox"/> High-Pressure Steam <input type="checkbox"/> Process <input type="checkbox"/> Space Heating <input type="checkbox"/> Domestic Hot Water		Burner Make:

Tune-Up Checklist

The boiler tune-up shall be completed by a qualified technician and include all of the following that apply.*

<input type="checkbox"/>	Measure combustion efficiency prior to tune-up using an electronic flue gas analyzer	<input type="checkbox"/>	Clean burner and burner pilot
<input type="checkbox"/>	Adjust airflow and reduction of excessive stack temperatures	<input type="checkbox"/>	Check pilot electrode and adjust or replace
<input type="checkbox"/>	Adjust burner and gas input, manual or motorized draft control	<input type="checkbox"/>	Clean air damper and blower assembly
<input type="checkbox"/>	Check for proper venting	<input type="checkbox"/>	Make necessary adjustments to burner for proper combustion
<input type="checkbox"/>	Complete visual inspection of system piping and insulation	<input type="checkbox"/>	Perform all flame safeguard and safety trip checks
<input type="checkbox"/>	Check safety controls	<input type="checkbox"/>	Check all handhole plates and manhole plates for leaks at normal operating temperatures and pressures
<input type="checkbox"/>	Check adequacy of combustion air intake	<input type="checkbox"/>	Troubleshoot any boiler system problems as requested by on-site personnel
<input type="checkbox"/>	Clean fireside surfaces	<input type="checkbox"/>	Measure combustion efficiency after tune-up using an electronic flue gas analyzer

*Copies of before and after combustion analysis results must accompany each boiler tune-up rebate application.